

Applicant	Tere Waitomo Community Trust
Project	"Refresh Waitomo" Initiative – To assess the needs of both community and tourists and undertake improvements identified in the 2012 Waitomo Village Structure Plan.
Type of group or organisation	Trust
Community Benefit	Waitomo is an internationally recognised tourism icon which engenders a high level of expectation from visitors. The Project will engender and enhance pride through cooperation, commitment and coordination between the community, tourism operators and Council.
Total cost	\$2,161.00
Funds raised	\$589.00
Amount requested	\$1,572.00
Previous Funding received from WDC within past 3 years	
Comments	

1. About your Organisation

Full Name

Postal Address

Physical Location

Contact Numbers

Email

* GST Number

Legal Status
 Trust Formally Constituted Society
 Incorporated Society Informal Group or Committee
 Other (Please Describe)

Years of Operation

Organisational Categories

Please identify which of the following areas your organisation supports. Tick as many, or as few, as appropriate.

- Culture and Recreation
- Environmental and Animal Protection
- International Organisations, Aid and Relief
- Education and Research
- Development and Housing
- Religious Congregations and Associations
- Health
- Civic and Advocacy Groups
- Not elsewhere classified
- Social Services and Emergency Relief
- Philanthropic Organisation, Aid and Relief

Purpose - What is the organisations main purpose and objectives?

See attached Sheet.

RECEIVED
1 NOV 2018
BY: Brenda
4:14pm

Contact Persons

Two contact names are required. These must be the same people who make the declaration on behalf of your organisation on page 6 of the application.

Name JOHN PETH.
 Position TWCT TRUSTEE
 Phone(day) 07 8788384
 Email jkash@xtra.co.nz

Name JOHN ANDERSON
 Position TWCT TREASURER
 Phone(day) 07 8787815.
 Email abse.linn@xtra.co.nz

* **Referee Details**

Name Bruce Maunsell
 Position Acting Director
 Phone(day) 0274 887663
 Email brucemaunsell@gmail.com

Name Bruce Maunsell
 Position Acting Director
 Phone(day) 0274 887663
 Email brucemaunsell@gmail.com

Which of the following Community Categories will benefit from the project or initiative?
 (Tick as many, or as few, as appropriate)

Urban

Rural

All of District

2. About your Project or Initiative**Describe your Project**

For example: Will this grant fund capital expenditure? (i.e. purchase of equipment). Will this grant fund the development of existing facilities or services?

See attached sheet.

Length of Project - How long will your project or initiative continue for?

Over 1-2 weekends

Community Benefit - How will the community benefit from your project or initiative?

See attached sheet.

Project Focus - Is your project or initiative focused within the Waitomo District?

Yes

No

3. Community Outcomes and Funding Priorities

The basis of this Community Development Fund is to ensure recipients are undertaking projects that make a positive contribution to achieving the Council's Strategic Community Outcomes. Below is a list of Community Outcomes that contribute to the Community Development Group. Please identify which outcomes your project or activity will contribute to. Tick as many or as few as appropriate.

- CO1 Cultural Heritage**
A place where people are enriched by the multicultural values of all its people and, in particular, Maori heritage and culture are an inherent and valued part of decision making that affects community life.
- CO2 Recreation and Social Amenities**
A place where all age groups have the opportunity to enjoy social, cultural and sporting activities within our District.
- CO3 Youth**
 1. A place where young people have access to education, training and work opportunities.
 2. A place where young people feel valued and have opportunities for input into the District.
- CO4 Vibrant and Prosperous District**
 1. A place that attracts more people who want to live, work and play, and raise a family.
 2. A place where wealth and employment are created through local businesses and development of tourism opportunities.

4. Funding for this Project or Initiative

- If you are GST registered please do not include GST in these costs.
- Please round all figures to the nearest dollar.
- Please list separate costs (attached written estimates for verification) and not just a total figure.

Expenditure		\$	Income		\$
Cost of the project			How do you plan to fund the project		
12x 10Lt cans of Stain Mitre 10		1572	Local Contribution		589
91m HA 100x25 OTC		166	Mould inhibitor		Donated
45m HA 150x25 OTC		123			
Garden gravel 3tonne River Run		150			
Transport River Run		150			
A Total Cost of Project/Service		2161	B Funds for Project/Service		589
Total amount applied for(A - B)		\$ 1572			

5. Funding from other Parties for this Project or Initiative

Have you applied to, do you intend to apply to, or will you receive funding from any other group for the project or initiative?

No Yes

If Yes, please detail below:

Name of Group	\$

6. Previous Council funding for this Project or any other Service

Have you received financial assistance from Waitomo District Council during the last three years for any purpose? (i.e. rates relief, reduced rental, Triennial Grant / Discretionary Grants)

No Yes

If Yes, please detail below:

What was the purpose of funding?	\$

7. Previous Funding for any other Projects or Initiative

Have you received financial assistance from any other body or organisation during the last three years for any purpose?

No Yes

If Yes, please detail below:

What was the purpose of funding?	\$

8. Financial Accounts

* Please supply a copy of your organisations last Annual Financial Report, or, in the absence of the Financial Report, a statement of income and expenditure for the past 12 months. If neither of these documents is available, please explain why below and attach a copy of your organisations latest bank statement/s.

Attached

9. Volunteer Support

What level of volunteer support will this project or service receive from your organisation?

Number of volunteer workers involved?

20 +/-

Describe the work volunteers will undertake

Pre-stain cleaning, weed spraying and power washing
Staining domain boundary fence, seats, picnic tables, balustrades
Paver adjustment / leveling ^{footpath retaining wall.} Installing river gravel gardens.

Resources supplied by volunteers

Volunteer labour.
Tools & hardware.
Mould inhibitor donated.

10. Further Information

Please add any further information you may wish to provide. This could include details of voluntary input towards the project or service and how you think the project will benefit our community, or what the impact would be on the community if the project is not provided. Letters of support from other organisations within the community would assist with defining the level of community benefit.

See attached sheet.

11. Declaration and Consent

In making this funding application I/we declare that:

1. I/We are authorised to do so and to the best of my/our knowledge the information contained herein is true and correct.
2. I/We have read the Community Development Funding Policy and understand and meet the criteria for applying to the Community Partnership Fund.
3. Any funding received will be used for the project/initiative for which it was approved.
4. If the application is successful, on completion of our project/initiative, I/we agree to provide an Accountability Report to the Waitomo District Council.
5. I/We also consent to the Waitomo District Council collecting, retaining and using the contact details of our organisation that have been listed in this application.
6. I/We agree to repay Waitomo District Council all funding that is not used for the purposes outlined in this application.

Name

JOHN ASH

Signature

[Handwritten Signature]

Position

TWCT TRUSTEE

Date

1/11/2018

Name

JOHN ANDERSON

Signature

[Handwritten Signature]

Position

TWCT TREASURER

Date

1/11/2018

12. Checklist

Please read and complete the following before submitting your application. Incomplete or late applications will not be accepted.

Have you:

Office Use

Applicant Use

-
-
-
-
-
-

- Completed **ALL** sections of the application?
- Checked **ALL** figures within the application?
- Attached a copy of your Financial Report/Accounts?
- Attached a detailed Business Plan?
- Attached Referee Details - Letters of Support?
- Attached a Bank Deposit Slip (If a donation is approved, payment will be direct credited into your nominated account)

Bank Acct # 03 1562 00 70929 00

Please send completed applications to:

Waitomo District Council
PO Box 404
Te Kuiti 3941

Ph: 07 878 0800
Fax: 07 878 7771

Community Partnership Fund Application

TERE WAITOMO COMMUNITY TRUST.

Purpose – What is the organisation's main purpose and objectives?

The Tere Waitomo Community Trust has been established as a forum to facilitate community development by fostering a strong community spirit and common vision within the Waitomo Caves Village and environs. It embraces the following values:

- Kotahitanga – a sense of unity, purpose and direction that builds and supports Waitomo as a strong, multi-cultural community that provides an attractive environment in which to live, work, play and raise a family.
- Manaakitanga – Generating a strong sense of well-being, hospitality, generosity, and mutual respect between community members and visitors.
- Kaitiakitanga – guardianship, actively protecting, managing and enhancing our natural resources and cultural heritage.

2. About your Project

Describe your project

“Refresh Waitomo” is an on-going initiative to assess the needs of both community and tourists and undertake improvements that have been identified in the 2012 Waitomo Village Structure Plan.

A general tidy up working bee was held on Saturday, October 27th, focused on attacking long neglected vegetative challenges, weed-eating, tree pruning and removal, bamboo removal, tree releasing. This will now become an annual event – the Annual Waitomo Village Spring Clean!

The proposed second phase project is aimed at a pre-summer tidy up of the built amenity infrastructure and overall aesthetic – staining the upper Domain terrace fence, seats, picnic tables and sign plus roadside balustades, and road verge retaining wall in front of the i-SITE. Edging pavers and gardens, weed matting and river gravel cover.

Length of Project

Second phase – one weekend

Community Benefit

Waitomo is an internationally recognised tourism icon that engenders a high level of expectation from visitors. They expect to enter an environment that reflects an understanding of visitor needs as well as displaying a palpable sense of pride and welcome. The “Refresh Waitomo” project will engender and enhance such a pride through cooperation, commitment and coordination between community, tourism operators and Council.

10. Further Information

This project is a part of a larger “Refresh Waitomo” vision that will reflect Tourism NZ’s focus on quality not quantity. Engendering and growing community pride will address both visitor and resident needs – clear orientation signage, easily accessible toilets and parking, effective traffic management and pedestrian safety, a “park and walk” ethos, synergies between businesses, coordinated rubbish disposal and a pleasant and relaxing Village aesthetic.



Westpac New Zealand Ltd
PO Box 934
Shortland Street
Auckland 1140
Phone: 0800 400 600

1 May 2018

Tere Waitomo Community Trust
PO Box 7
Waitomo Caves
Waitomo 3943

Non - Profit Organisation

Account name: **Tere Waitomo Community Trust**

Account number: **03 1562 0070929-00**
Last summary date: **29 March 2018**
This summary date: **1 May 2018**
Summary number: **142**

At a glance

your current balance

\$15,592.68

Current credit interest rates

Tere Waitomo Community Trust

Annual Financial Report 2018

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Tere Waitomo Community Trust
Business Directory
As at 31 March 2018

Nature of Business

Charitable Trust

President

Kyle Barnes

Secretary

Cecilia Tarrant

Treasurer

John Anderson

Business Location

Bankers

Westpac Te Kuiti

Tere Waitomo Community Trust
Statement of Financial Performance
For the Year Ended 31 March 2018

	2018	2017
	\$	\$
Revenue		
Grants	0	0
Interest	20	48
Other Income	<u>0</u>	<u>0</u>
Total Income	20	48
Less Expenses		
Reports & Submissions		
General expenses	<u>0</u>	<u>44</u>
Total Expenses	0	44
Net Surplus	<u><u>20</u></u>	<u><u>4</u></u>

Tere Waitomo Community Trust
Statement of Movements in Equity
For the Year Ended 31 March 2018

	2018	2017
	\$	\$
Funds at Start of Period	15601	15597
Net Surplus (Deficit) for the period	20	4
Other Movements		
Funds at End of Period	<u>15621</u>	<u>15601</u>

Tere Waitomo Community Trust
Statement of Financial Position
As at 31 March 2018

	2018	2017
	\$	\$
CURRENT ASSETS		
Westpac	15592	15579
Tax Asset	22	15
GST Receivable	<u>7</u>	<u>7</u>
Total Current Assets	15621	<u>15601</u>
NON-CURRENT ASSETS		
Plant and Equipment	<u>0</u>	<u>0</u>
TOTAL ASSETS	15621	15601
TOTAL LIABILITIES	0	0
Net Assets	<u>15621</u>	<u>15601</u>
Represented by:		
Trust Funds	<u>15621</u>	<u>15601</u>

Adopted by the Tere Waitomo Community Trust at its Annual General Meeting on the 1 May 2018.

Chair

Treasurer

Tere Waitomo Community Trust

Notes to the Financial Statements For the Year ended 31 March 2018

1. Statement of Accounting Policies

Tere Waitomo Community Trust is incorporated Society established under the Charitable Trusts Act 1957.

These financial statements are a special purpose report for the purposes of reporting to the members of the Trust.

The accounting policies used are not in conformity with generally accepted accounting practices. Accordingly, the Financial Statements should only be relied on for the expressly stated purpose.

The accounting policies recognised as appropriate for the measurement and reporting of earnings and financial position on an historic cost basis have been used.

The Trust has charitable status and therefore is exempt from income tax.

The Trust is registered for GST. The financial Information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST.

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2. Audit

These financial statements have not been audited or reviewed.

3. Contingent Liabilities

At balance date there are no contingent liabilities.

4. Securities and Guarantees

The Trust has not granted any securities in respect of any liabilities payable by any other party whatsoever. No overdraft facility has been arranged by the Society.

5. Related Parties

There are no related party Transactions at year end.

Tere Waitomo Community Trust

Performance Report 2018

Tere Waitomo Community Trust

The purpose of the Trust is to act as a forum to facilitate community development by fostering a strong community spirit and common vision within the Waitomo Caves district.

The Trust raises funds from community members, corporations that engage in business in the community, and grants from the District Council. The Trust has no employees and engages in no activities other than the facilitation of community development. Its greatest resource is the time of its volunteers, which varies year to year dependent upon the issues which need advancing.

Since our last AGM we had an election of officers, which resulted in Dave Smith taking on a temporary role as Treasurer, who was then replaced with our now treasurer John Anderson. Cecilia and myself we re-elected as Secretary and Chair.

In the past year or so we have had 4 Committee meetings.

These have generally focused on feeding back information to the group, of meetings attended by committee members. With the greatest focus generally being on water and wastewater.

Other matters which have been discussed, Rachel Stubbs talked with us about Safe roads Alliance road safety signage and the changing of speed limits.

John Ash and John Anderson have investigated the tidying up of the village entrance and an option of undergrounding the current power lines.

I talked with council funded Beca consultants about Village signage, parking and the adoption of our Structure plan into the LTP.

I have attended many meetings both on behalf of Tere Waitomo and as an individual with the hope of progressing the Water and Sewerage and an option of being able to take advantage of the Governments TIF funding.

I have attended 4 meetings as the Tere Waitomo Chair on a liaison group organised by THL & Chaired by Greg Martin to discuss the current wastewater consent renewal.

I have also had many discussions with Council members around water and wastewater.

I would like to thank the Tere Waitomo Trustee's for the work they have done this year and also make a special mention to thank Sue Smith, Greg Boyle and Brian Hannah for continuing to try and find a solution to our water and wastewater problem.